



# AGENDA REQUEST FORM

## THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

<b>MEETING DATE</b>	2018-02-21 10:05 - Regular School Board Meeting
<b>AGENDA ITEM</b>	ITEMS
<b>CATEGORY</b>	EE. OFFICE OF STRATEGY & OPERATIONS
<b>DEPARTMENT</b>	Procurement & Warehousing Services

<b>Special Order Request</b>	
<input type="radio"/> Yes	<input checked="" type="radio"/> No
<b>Time</b>	
<b>Open Agenda</b>	
<input checked="" type="radio"/> Yes	<input type="radio"/> No

**ITEM No.:**  
EE-13.

**TITLE:**  
First Amendment to Agreement and Renewal - 15-038R - Employment/Income Verification and Unemployment Compensation and Cost Control Services

**REQUESTED ACTION:**  
Approve the First Amendment to Agreement for the above Request for Proposal (RFP). Contract Term: July 1, 2018 through June 30, 2019, 1 Year; User Department: Employment Services; New Award Amount: \$78,000; Awarded Vendor(s): Strategic Cost Control, Inc. d/b/a Corporate Cost Control, Inc.; Small/Minority/Women Business Enterprise Vendor(s): A.M. Gonzalez.

**SUMMARY EXPLANATION AND BACKGROUND:**  
On February 18, 2015, The School Board of Broward County, Florida, awarded contract RFP 15-038R - Employment/Income Verification and Unemployment Compensation and Cost Control Services. This RFP provides an Agent of Record for unemployment and employment verifications for the District. This First Amendment to Agreement is to recommend the contract be renewed for an additional year from July 1, 2018 through June 30, 2019. This agenda item is requesting an additional spending authority to cover the cost for an additional year of \$18,000.  
  
The first amendment to the agreement has been reviewed and approved as to form and legal content by the Office of the General Counsel.

**SCHOOL BOARD GOALS:**  
 Goal 1: High Quality Instruction   
 Goal 2: Continuous Improvement   
 Goal 3: Effective Communication

**FINANCIAL IMPACT:**  
The contract award amount was for \$60,000. The request is to increase the spending authority by \$18,000, bringing the new contract value to \$78,000. The funding source will come from the District's General fund as set aside from the unemployment line item. The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the estimated contract award amount.

**EXHIBITS: (List)**  
(1) Executive Summary (2) First Amendment to Agreement (3) Approved ARF 2-18-15 RSBM EE-1 (4) Renewal Letter (5) Supplier Evaluation

**BOARD ACTION:**  
  
(For Official School Board Records Office Only)

SOURCE OF ADDITIONAL INFORMATION:	
Name: Dr. Dildra Ogburn	Phone: 754-321-3108
Name: Mary C. Coker	Phone: 754-321-0501

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
**Senior Leader & Title**

Maurice L. Woods - Chief Strategy & Operations Officer

Signature  
  
Electronic Signature

Approved In Open Board Meeting On: \_\_\_\_\_

By: \_\_\_\_\_

School Board Chair